

Please return order to:
eventtechnology@royalproductions.com
Electrical Service Order



A WALDORF ASTORIA® HOTEL

Effective Date: 11.1.17

Company Name

Contact Name

Address

City, State, Zip

Contact Cell

Contact Fax

Contact e-mail

Confirmation #:

Room or Booth

Set Up Date/Time

Removal Date/Time

Accepted Credit Cards are VISA, Mastercard, & American Express

Card Type

Card Number

Name on Card

Amount

Exp Date

Signature

The credit card listed above will be used for all charges, in advance and on-site. **Orders must be received 10 days prior to receive the advance rate.** Cancellations must be received 48 hours prior to set up, to receive refund. Charges to Group Master Account can be arranged through the Convention Services Department.

Dedicated Outlets	Advance Rate	Quantity	Normal Rate	Quantity	Total
15a 120v outlet	\$120		\$156		\$ -
20a 120v outlet	\$180		\$234		\$ -
Rental Items					
Power Strip	\$24		\$32		\$ -
25' Extension Cord	\$30		\$40		\$ -

Electric Services					
** Each item below requires a 2 hr minimum installation / removal labor fee of \$120.00 / hr per item**					
** 30a 208v single phase	\$360		\$468		\$ -
** 60a 208v single phase	\$600		\$780		\$ -
** 60a 208v 3 phase	\$840		\$1,092		\$ -
** 100a 208v 3 phase	\$1,200		\$1,560		\$ -
** 200a 208v 3 phase	\$1,920		\$2,494		\$ -
** Aut 4 50' Camlock set	\$300		\$390		\$ -
** Bare wire disconnect	\$180		\$235		\$ -
** Additional Electrical Labor			\$120		\$ -
				Subtotal	\$ -
				Labor	\$ -
				Convention Center Tax 2%	\$ -
				State & CityTax 10%	\$ -
				24% Service Charge	\$ -
				Total	\$ -

Bare wire tie ins require a disconnect box. Standard tie in method is Camlock (100a - 400a) or Hubbel Twist Lock (30a - 60a). If equipment is located beyond 50' of an existing tie in point, additional Camlock sets will be charged. Services typically remain active throughout the duration of the event.

In order to deliver electrical service to exhibit booths in a safe manner, "goal post" truss structures will be used to keep cables off of the floor in all walkways. Stock 8' x 8' triangular truss structures will be provided at no additional charge. No items shall be affixed to the stock triangular truss (truss coverings, signage, additional cabling etc.). Custom size box truss is available with various fabric coverings, signage, and lighting options. Pricing available on request.

Please attach any Complex or Specific installation instructions, diagrams, and scheduling with your order. Our service representative will contact you to discuss your particular needs, and insure order accuracy.

Please contact us at eventtechnology@royalproductions.com or 504-335-3118 if you have any questions.

Customer Signature and Date

Comments and items not listed.

Electrical Services Order Form - Roosevelt Hotel New Orleans Effective 11.1.2017