## **EXHIBITOR PROSPECTUS**

# The Greater Long Island Dental Meeting

2019



APRIL 2 - 3

HILTON HOTEL MELVILLE, NEW YORK

#### **WELCOME**

Dear Prospective Exhibitor,

It is both an honor and privilege to invite you to the 53<sup>rd</sup> Annual Session of the Greater Long Island Dental Meeting, being held on Tuesday, April 2<sup>nd</sup> and Wednesday, April 3<sup>rd</sup> at the Hilton Hotel in Melville, New York. GLIDM is sponsored by the Nassau, and Suffolk County Dental Societies.

The Greater Long Island Dental Meeting will open on Tuesday, April 2<sup>nd</sup> from 4:00 pm to 8:00 pm. A complimentary cocktail reception with food stations, wine, beer and soda accompanied with live entertainment in the Exhibition Hall will open our 2019 session. The Exhibitor raffles held at participating exhibitor booths on Tuesday evening proved to be fun and successful for both Exhibitors and Doctors. We have extended the raffles to include Wednesday for those Exhibitors who wish to participate a second day. GLIDM will provide all Exhibitors with raffle tickets and a bucket (information regarding the Exhibitor raffles will be included in the Exhibitor Show Packet sent in January).

We have assembled a world class line-up of scientific presenters. Scientific offerings include topics for the front desk, dental assistant and hygienist to help the doctor make informed decisions to enhance their practices. All doctors will be entered into the \$1,000 Grand Prize drawing on Wednesday to further lure the attendees to the Exhibition Hall and a "happy hour" from 5:00 pm to 6:00 pm will close the 2019 Annual Session. Remember to invite your client base through emails and flyers to visit the Exhibits that is always free to attend. Help spread the word and make it worthwhile for the doctor to visit <u>YOU</u> at GLIDM!

Your contract will be accepted on a first come, first serve basis. Every effort will be made to respond to your requests regarding booth assignment. To reserve booth space, kindly fill out the enclosed application and remit to the Greater Long Island Dental Meeting, along with your deposit of \$750 per booth space. If you fax your application and prefer mailing a check, the deposit must be received within seven business days in order to retain your assignment (all major credit cards accepted).

Our Exhibitors are truly the foundation of GLIDM. We would like to take this opportunity to thank you for your years of continued support and look forward to having you join us in celebrating over 52 years of dental excellence on April 17<sup>th</sup> and 18<sup>th</sup>. If you have any questions or need assistance with this process, please contact Fran McHugh at 631-244-0722 or email us at glidm@aol.com.

Sincerely,

**GLIDM Planning Board** 

#### 2019 PROJECTED ATTENDANCE

Overall Attendance4,000	Office Staff225
Dentists2,200	Guests100
Hygienists375	Residents150
Dental Assistants350	Students275

#### **TERMS AND CONDITIONS**

<u>Assignment of Exhibit Space</u>: Each exhibit space shall be assigned solely by the Committee and no such assignment shall be deemed unless and until the requisite contract for specified space, duly signed by the Exhibitor, is delivered to and accepted by the Committee. We understand that requested assignments for booth space shall be honored whenever possible with the preferences indicated by each exhibitor. However, GLIDM cannot guarantee any particular space.

<u>Terms of Payment</u>: A deposit of \$750 per booth space shall be paid on delivery of the Exhibitor's signed contract. The full remittance must be paid on or before the 1st of January 2019.

<u>Cancellation of Booth Space</u>: It is agreed by the exhibiting company and the Greater Long Island Dental Meeting that prior to January 5, 2019, the Exhibitor without loss of deposit may cancel the contract. Cancellation after January 5, 2019 requires forfeiture of the entire amount paid.

<u>Set-Up</u>: Exhibit space will be available for set-up on Tuesday, April 2<sup>nd</sup> after 11:00 am. All exhibit set-ups must be completed on Tuesday, April 2<sup>nd</sup> by 4:00 pm. No setting up of exhibit space is allowed at any time thereafter.

<u>Dismantling of Exhibits</u>: The Exhibition Hall closes on Wednesday, April 3<sup>rd</sup> at 6:00 pm. All post-show exhibits not removed by 8:00 pm on Wednesday, April 3, 2019, will be removed by Ocean Rental Exposition Services, LLC or GLIDM at the express risk and expense to the exhibitor.

Show Contractor: Ocean Rental Exposition Services, LLC. <u>DO NOT SEND ANY MATERIAL DIRECTLY TO THE HILTON HOTEL</u> All shipments by or for the Exhibitor must be sent to the above address with clear markings thereon for the Greater Long Island Dental Meeting. Companies located on Long Island should contact Ocean Rental Exposition Services, LLC for a more direct pickup and delivery to the Hilton Hotel. Neither the Committee nor the Hotel shall have any liability or responsibility whatsoever for any loss or damage or destruction of any of the equipment, materials, or property shipped by the Exhibitor.

<u>Subletting of Space</u>: The Exhibitor agrees that the display will be confined to the area of space reserved; and that subletting or showing products other than those manufactured or represented by the exhibitor, are strictly prohibited.

<u>Electrical Connections</u>: Each exhibit space will be supplied one (110 volt) outlet to accommodate a 100-watt bulb as well as WIFI Internet access. If an Exhibitor has additional electrical or phone line needs, then the Hilton Hotel must be informed one month prior to the Meeting to make arrangements for these additional requests (a separate electrical form will be included in the Exhibitor Show Packet).

<u>Security & Insurance</u>: The Greater Long Island Dental Meeting will be providing watchmen security for the Exhibition Floor. The Exhibitor is urged to take all precautions necessary to protect their displays and property against any damage, loss or destruction. Neither the management of the Hilton Hotel nor the Greater Long Island Dental Meeting will be responsible for the safety of the Exhibits against theft, damage by fire, accident or other cause. Although the Committee plans to provide watchmen in connection with the conduct of the exhibition, the same shall not constitute the assumption by the Committee or the Hilton Hotel of any liability or responsibility for the safety or security of the Exhibitor, their agents, representatives, employees or guests, as well as their exhibit display or property. Any exhibitor wishing to insure his personnel or goods against injury, theft, damage by fire, accident or other cause, must do so at exhibitors own expense.

<u>Soliciting Regulations</u>: It is forbidden to have any representatives of the company solicit their customers or attendance at any other area in the building other than their own booth or directly in front of their booth. Salesmen and representatives of companies not exhibiting will be prohibited from soliciting from the exhibit floor.

<u>Circumstances Beyond Control</u>: In the event that due to fire or other casualty, strikes, lockouts, construction operations, action or any condition by the Hilton Hotel, litigation, action of the elements, act of God, or other circumstances beyond the Committee's control, the Meeting is not held, the exhibition is barred, prevented or canceled, or the Exhibitor's space is not made available for its use (for reasons other than the Exhibitor's breach of default), then and in any of such events, the sole obligation of the Committee shall be to refund to the Exhibitor all sums theretofore paid to the Committee under the Exhibitor's contract, and both parties shall thereupon be deemed released of and from all further liability under said contract.

<u>Committee</u>: The Committee shall have the right to bar, eject and remove from the Exhibition and the area in which the same is conducted, any and all persons whom it may deem objectionable or who fail or refuse to comply with any of the Terms and Conditions stated.

# THE GREATER LONG ISLAND DENTAL MEETING EXHIBITOR CONTRACT

Date	
Please reserve for our use at the Greater Long Island Dental Me April 2-3, 2019 exhibit space on the official floor plan as requested the Terms and Conditions stated in this contract, which upon acceptate the exhibitor and the Greater Long Island Dental Meeting	I. We understand that our use of this space is subject to eptance by the GLIDM, shall become a binding contract
A deposit of \$750 is required per booth. Make checks payable to Care accepted.	iLIDM. American Express, MasterCard, Visa or Discover
My signature below indicates that I agree to the terms and conditapplications and payments should be forwarded to GLIDM, 1237 Modirected to Fran McHugh at 631-244-0722 or <a href="mailto:glidm@aol.com">glidm@aol.com</a> .	
Neither the Greater Long Island Dental Meeting, both the Nass Exposition Services, LLC nor their representatives, nor employees of damage which may occur to the exhibitor or exhibitor's employees signing this contract, expressly releases the forgoing named GLIDI individuals from any and all claims for such loss, damage or injury.	f the Hilton Hotel will be responsible for any injury, loss or or property for any cause whatsoever. The Exhibitor, on
Please type or print the information below as it should appear on be used for advertising purposes. Please complete in full – thank y	
COMPANY NAME	
ADDRESS:	
CITY, STATE, ZIP:	
WEBSITE:TELEPHONE:	FAX:
CONTACT PERSON:	_ TITLE:
EMAIL: (REQUIRED):	PHONE:
LOCAL REPRESENTATIVE:	_ PHONE:
BOOTH # PREFERENCE:1 <sup>ST</sup> 2 <sup>ND</sup>	4 <sup>TH</sup>
SIGNATURE	
Method of Payment:	
- CHECK (Payable to GLIDM)	
- CREDIT CARD: AMEX MC VISA DISCOVER	
CREDIT CARD #:	EXP:
CARDHOLDERS NAME:	AMOUNT:

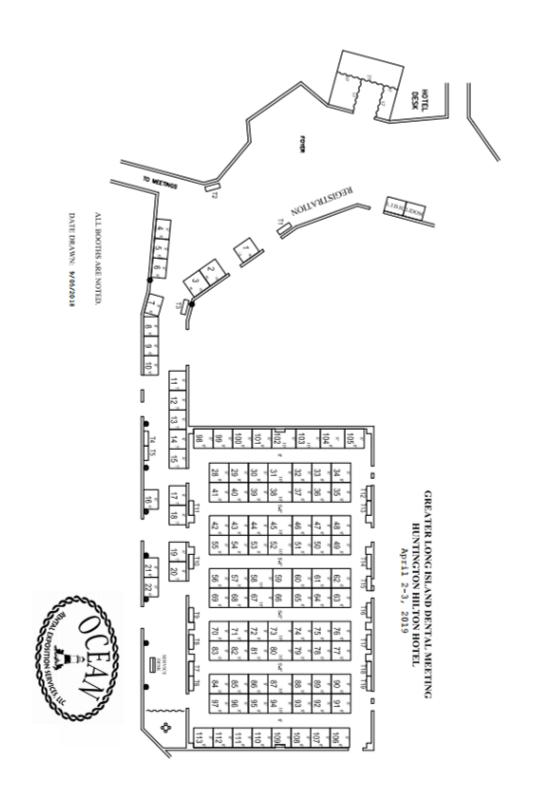
SIGNATURE \_\_\_\_\_

# **EXHIBIT BOOTH FEES**

Exhibit Booth & Table Top Display Prices:	Exhibit Booth & Table Top Display Includes:
6' x 8' (outside) \$1,900	(1) 6' x 42" skirted table
8' x 10'\$1,950	(2) counter height stools/(1) stool for table top display
8' x 8' (corner)\$1,900	(1) 8' back drape
8' x 8'\$1,800	(2) 3' draped side rails (exhibit booths only)
2' x 4' (table top)\$1,300	(1) 7" x 44" identification sign
	(1) 110 volt electric outlet + WIFI access

Please list products/services your company will be showcasing to aid the Exhibit Committee in allocating exhibit booth
space. If you would like to be near another company please also indicate your request.

# PLEASE NOTE THAT THE ENTIRE EXHIBITION AREA IS CARPETED



#### MEETING INFORMATION

Meeting Dates: April 2-3, 2019

Venue: Hilton Hotel, Melville, NY

**Address:** Hilton Hotel

598 Broadhollow Rd (Route 110)

Melville, NY 11747 Tel #: 631-845-1000 Contact: Brittney Scott

Contact: Brittiley Scott

Email: brittney.scott@hilton.com

**Official Service Contractor:** 

Ocean Rental Exposition Services, LLC

P.O. Box 607

Barnegat., NJ 08005 Tel #: 609-698-7110 Fax #: 609-939-9602

Contact: Maryann Passitore

Email: mpassiaitore@oceanrentalservices.com

Move In: Tuesday, April 2, 2019 -11:00 am to 4:00 pm

All Exhibits must be operational by 4:00 pm on Tuesday, April 2, 2019

Move Out: Wednesday, April 3<sup>rd</sup> after 6:00 pm

Exhibit Hours: Tuesday, April 2, 2019 – 4:00 pm to 8:00 pm Wednesday, April 3, 2019 –10:00 am to 6:00 pm

**Booth Personnel Registration:** A Pre-registration form requesting exhibitor attendees for badges will be sent by mid-January in the Exhibitor Kits. Exhibitor badges will be available for pickup onsite on Tuesday, April 2<sup>nd</sup> at 11:00 am at the Exhibitor Registration area. Exhibitors who have not pre-registered may register on-site at the Exhibitors Registration Desk.

<u>Exhibitor Kits</u>: Exhibitor kits containing the GES Service Manual, additional electrical, booth personnel badges, booth signage, Exhibitor raffle form, hotel accommodations & directions will be emailed by mid-January.

<u>Mailing/Attendee List</u>: A mailing list will be available to our Exhibitors by December 1, 2018. The list will consist of all doctors in the Suffolk, Nassau, Queens and Brooklyn Counties. The charge for the mailing list is \$350. An email with the application will be sent in November for your participation

Advertising Opportunities: Take advantage to highlight your company and advertise on the GLIDM website. Email blasts will be sent to the four counties listed above on a bi-monthly basis in January and February. In March, email blasts will then be sent on a weekly basis until the show, April 17<sup>th</sup>. A great opportunity to reach over 8,500 doctors in the area and solicit over 20 times for less than a \$40 per ad. The fee for website advertising is \$450 (creating an ad for your company \$100). Artwork and advertising information must be submitted by December 1<sup>st</sup>. Any advertisements submitted after December 1<sup>st</sup> will be charged the same fee. There will be no prorated fee for applying after December 1<sup>st</sup>. An email with the application will be sent in November for your participation. Sign up by December 1<sup>st</sup> to take advantage of this great offer! Please contact Fran McHugh at 631-244-0722 or glidm@aol.com for further details.

For additional information or assistance in your planning, please contact:
Fran McHugh, Coordinator
631-244-0722 or glidm@aol.com

Greater Long Island Dental Meeting
GLIDM
1237 Montauk Highway
Oakdale, NY 11769

# **GLIDM ATTENDEE LIST & WEB ADVERTISING FORM**

Contact Information
DATE:
BOOTH NUMBER:
COMPANY NAME:
CONTACT:
ADDRESS:
CITY/STATE/ZIP:
PHONE: EMAIL (Required):
Payment Information:
Attendee List - \$350 Web Advertising - \$450 * Purchase both the Attendee List & Web Advertising and deduct \$100
Total:
Method of Payment:
CHECK (Payable to GLIDM)
CREDIT CARD AMEX MC VISA DISCOVER
CREDIT CARD #:
CARDHOLDERS NAME:
SIGNATURE

## THE GREATER LONG ISLAND DENTAL MEETING

## **EXHIBITOR SPONSORSHIP OPPORTUNITIES**

The Greater Long Island Dental Meeting's success is not only by the attendee and exhibitor participation, but by the generosity of our sponsors as well. Please review the partnership opportunities to further maximize your participation and exposure. We thank you for your continued dedication and support of our meeting.

## GOLD PACKAGE - \$5,000

- Complimentary all inclusive Exhibition Booth (8' x 8')
- Complete Advertising Package to include:
  - o Advertising on GLIDM website
  - o Advertising on E-blasts sent to over 7,500 dentists (last year GLIDM sent over 21 emails)
  - o Full page advertisement in the Exhibitor Guide
  - o Banner ad at GLIDM for your generous participation

#### SILVER PACKAGE - \$2,500

- Complete Advertising Package to include:
  - o Advertising on GLIDM website
  - o ½ page advertisement in the Exhibitor Guide
  - o Signage at GLIDM for your generous participation

### PLATINUM PACKAGE - \$ 1,500

- Advertising on GLIDM website
- 1/4 page Advertisement in Exhibitor Guide
- Signage displayed at GLIDM for your generous participation

If you are interested in increasing your participation and exposure at glidm, please contact our office at 631-244-0722 or email at <a href="mailto:glidm@aol.com">glidm@aol.com</a>